

**SUPPLEMENTARY APPLICATION FORM**  
**VALIDATION AND/OR VERIFICATION OF**  
**GREENHOUSE GASES (GHG)**

**RvA-F018-UK**

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Name of applicant organisation : \_\_\_\_\_

Registration number (if applicable) : \_\_\_\_\_

Registered place of business : \_\_\_\_\_

Date of application : \_\_\_\_\_

Applicant name : \_\_\_\_\_

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## General information

This form is to be used in case of:

- new applications for accreditation (RvA-F001a),
- applications for scope extension(s) with an activity or a location (RvA-F105).

Where applicable in this form a distinction is made between the requirements for an organisation that is not yet accredited against ISO/IEC 14065 and the requirements for an organisation requesting a scope or location extension.

## Verification or validation scheme

If the organisation requests accreditation for a new scheme, she shall provide a self-assessment of the scheme as explained in RvA-T033. If the scheme is owned by an external scheme owner, policy rule RvA-BR012 is also applicable.

## 1 Specification of the validation and/or verification activities

Below, the CAB describes the activities for which it wants to be accredited. The validation and verification activities set out in the table will be taken over into the scope of accreditation included as an Appendix to the accreditation certificate, when they comply with the requirements set out in RvA-BR003. The descriptions can be discussed and amended during the preliminary assessment.

Column 1 of Table 1 describes the activity (validation and/or verification), including the normative document that describes the validation or the verification activity and the degree of assurance (limited or reasonable).

Column 2 specifies the components for which the emissions are validated or verified.

Column 3 specifies the (technical) sectors in which the validations or verification are performed.

For EU ETS, the scope is defined based on Annex I of the Accreditation and Verification Regulation (600/2012/EC). Please clearly identify the sectors/activities that are part of the application.

Activities other than EU ETS need to be defined by the applicant.

Table 1. Intended scope of accreditation (not for EU ETS)

Activity	Type of emission	Technical sector

Table 2: Intended scope of accreditation for EU ETS  
Indicate in column 1 with an X the scopes you wish to be accredited for

<b>Verification of emission data in accordance with Regulation 600/2012/EC and 601/2012/EC pursuant to Directive 2003/87/EC</b>			
<b>1</b>	<b>Activity</b>	<b>Type of emissions</b>	<b>Sector</b>
	Verification of emission data with a reasonable level of assurance in installations	CO <sub>2</sub>	Combustion of fuels in installations, where only commercial standard fuels as defined in Regulation (EU) No 601/2012 are used, or where natural gas is used in category A or B installations (activity group 1a)
	Verification of emission data with a reasonable level of assurance in installations	CO <sub>2</sub>	Combustion of fuels in installations, without restrictions (activity group 1b)
	Verification of emission data with a reasonable level of assurance in installations	CO <sub>2</sub>	Refining of mineral oil (activity group 2)
	Verification of emission data with a reasonable level of assurance in installations	CO <sub>2</sub>	<ul style="list-style-type: none"> <li>– Production of coke</li> <li>– Metal ore (including sulphide ore) roasting or sintering, including pelletisation</li> <li>– Production of pig iron or steel (primary or secondary fusion) including continuous casting</li> </ul> (activity group 3)
	Verification of emission data with a reasonable level of assurance in installations	CO <sub>2</sub>	<ul style="list-style-type: none"> <li>– Production or processing of ferrous metals (including ferro-alloys)</li> <li>– Production of secondary aluminium</li> <li>– Production or processing of non-ferrous metals, including production of alloys</li> </ul> (activity group 4)
	Verification of emission data with a reasonable level of assurance in installations	CO <sub>2</sub> & PFK	<ul style="list-style-type: none"> <li>– Production of primary aluminium (CO<sub>2</sub> and PFC emissions)</li> </ul> (activity group 5)

1	Activity	Type of emissions	Sector
	Verification of emission data with a reasonable level of assurance in installations	CO <sub>2</sub>	<ul style="list-style-type: none"> <li>- Production of cement clinker</li> <li>- Production of lime or calcination of dolomite or magnesite</li> <li>- Manufacture of glass including glass fibre</li> <li>- Manufacture of ceramic products by firing</li> <li>- Manufacture of mineral wool insulation material</li> <li>- Drying or calcination of gypsum or production of plaster boards and other gypsum products</li> </ul> (activity group 6)
	Verification of emission data with a reasonable level of assurance in installations	CO <sub>2</sub>	<ul style="list-style-type: none"> <li>- Production of pulp from timber or other fibrous materials</li> <li>- Production of paper or cardboard</li> </ul> (activity group 7)
	Verification of emission data with a reasonable level of assurance in installations	CO <sub>2</sub>	<ul style="list-style-type: none"> <li>- Production of carbon black</li> <li>- Production of ammonia</li> <li>- Production of bulk organic chemicals by cracking, reforming, partial or full oxidation or by similar processes</li> <li>- Production of hydrogen (H<sub>2</sub>) and synthesis gas by reforming or partial oxidation</li> <li>- Production of soda ash (Na<sub>2</sub>CO<sub>3</sub>) and sodium bicarbonate (NaHCO<sub>3</sub>)</li> </ul> (activity group 8)
	Verification of emission data with a reasonable level of assurance in installations	N <sub>2</sub> O & CO <sub>2</sub>	<ul style="list-style-type: none"> <li>- Production of nitric acid (CO<sub>2</sub> and N<sub>2</sub>O emissions)</li> <li>- Production of adipic acid (CO<sub>2</sub> and N<sub>2</sub>O emissions)</li> <li>- Production of glyoxal and glyoxylic acid (CO<sub>2</sub> and N<sub>2</sub>O emissions)</li> <li>- Production of caprolactam</li> </ul> (activity group 9)

1	Activity	Type of emissions	Sector
	Verification of emission data with a reasonable level of assurance	Various GHG	<ul style="list-style-type: none"> <li>– Capture of greenhouse gases from installations covered by Directive 2003/87/EC for the purpose of transport and geological storage in a storage site permitted under Directive 2009/31/EC</li> <li>– Transport of greenhouse gases by pipelines for geological storage in a storage site permitted under Directive 2009/31/EC</li> </ul> (activity group 10)
	Verification of emission data with a reasonable level of assurance	Various GHG	Geological storage of greenhouse gases in a storage site permitted under Directive 2009/31/EC (activity group 11)
	Verification of emission data and tonne kilometres data with a reasonable level of assurance in aviation activities	CO <sub>2</sub>	Aviation activities (emissions and tonne-kilometre data) (activity group 12)
	Verification of emission data	Various GHG	Other activities pursuant to Article 10a of Directive 2003/87/EC (activity group 98)
	Verification of emission data	Various GHG	Other activities, included by a Member State pursuant to Article 24 of Directive 2003/87/EC, to be specified in detail in the accreditation certificate (activity group 99)

## 2 Documents to be submitted with the application

Documents can be offered on paper (in duplicate) or digitally. In the latter case a clear contents list and a direction of use must be included.

With this application the following documents must be submitted:

Documents to be submitted	New application for accreditation	Extension of the existing accreditation
Quality manual and general management system procedures;	√	√ <sup>(1)</sup>
The internal work procedures and requirements used for validation and verification;	√	√
General procedures that have been developed or modified (and not included in handbook);	√	√ <sup>(1)</sup>
A cross reference between the requirements of ISO/IEC 14065 and your quality system according to the model in Appendix 1;	√	√ <sup>(1)</sup>
Modified chapter 1 of the report part A for this accreditation;		√
An example of a verification/validation report and verification / validation statement;	√	√
Self-assessment of the verification- or validation scheme as explained in RvA-T033;	√ <sup>(1)</sup>	√ <sup>(1)</sup>
A request for a scheme evaluation (F207) according to policy rule RvA-BR012 if the scheme is owned by an external scheme owner;	√ <sup>(2) 3)</sup>	√ <sup>(2) 3)</sup>
Report of internal audit;	√	√ <sup>(2)</sup>
Report of management review.	√	√ <sup>(2)</sup>

<sup>1)</sup> If applicable for this new activity

<sup>2)</sup> For this new activity

<sup>3)</sup> If the specific version of the scheme concerning the application is part of the list of schemes the RvA can provide accreditation for (see policy rule RvA-BR010-lijst), a request for scheme evaluation is not applicable

**Appendix 1: Model cross reference list ISO/IEC 14065: 2013)**

Clause		Body's Documents (name, code and date)
5	General requirements	
5.1	Legal status	
5.2	Legal and contractual matters	
5.3	Governance and management commitment	
5.4	Impartiality	
5.5	Liability and financing	
6	Competencies	
6.1	Management and personnel	
6.2	Competencies of personnel	
6.3	Deployment of personnel	
6.4	Use of contracted validators or verifiers	
6.5	Personnel records	
6.6	Outsourcing	
7	Communication and records	
7.1	Information provided to a client or responsible party	
7.2	Communication of responsibilities to a client or responsible party	
7.3	Confidentiality	
7.4	Publicly accessible information	
7.5	Records	
8	Validation or verification process	
8.1	General	
8.2	Pre-engagement	
8.3	Approach	
8.4	Validation or verification	
8.5	Review and issuance of validation or verification statement	
8.6	Records	
8.7	Facts discovered after the validation or verification statement	
9	Appeals	
10	Complaints	
11	Special validations or verifications	
12	Management system	